

Market Rabbit Record Book

These Project Records support the Florida 4H Rabbits, Rabbits, Rabbits Online Project at:

<http://florida4h.org/projects/rabbits/Intro.html>



Name: _____ Age: _____

Club Name: _____

I hereby certify that I have personally been responsible for the care of this (these) animal(s), have personally kept records on this project, and have personally completed this record book.

Signature: _____ Date: _____

I/We, the parent(s)/guardian(s) certify that our son/daughter has completed this project and record book out of their own accord and with my/our permission.

Parent/Guardian's Signature: _____ Date: _____

_____ is an active member of the Club and I verify that this record book has been completed by him/her, and it is an accurate representation of the project.

Leader's Signature: _____ Date: _____



Purpose

The purpose of a rabbit animal project is to achieve the following:

1. Acquire an understanding of rabbit production by preparing for, purchasing, caring for, and keeping records on one or more rabbits.
2. Identify the types and grades of animals and employ efficient methods of marketing.
3. Understand the business aspects and economics of purchasing rabbits, feeds, facilities, and equipment for a rabbit project.
4. Develop integrity, sportsmanship, and cooperation.
5. Develop leadership abilities, build character, and assume citizenship responsibilities.

It is very important that every section of this record book be completed accurately and to the best of your ability.

Medical Statement

I hereby certify that any medication, antibiotic, or biological residue, which may have been administered by myself, or any other person, was done so in strict compliance with the manufacturers' label requirements.

Member's Signature: _____

Date: _____

Parent/Guardian's Signature: _____

Date: _____

Rabbits, Rabbits, Rabbits Online was developed by Joy Jordan, 4-H curriculum specialist; Loretta Rodriguez, project assistant; and Jessica Kochert, curriculum assistant, Department of Family, Youth and Community Science, with Bill Heltemes, regional specialized agent and small animal program leader for the Florida 4-H Youth Development Program; Chris Decubellis, 4-H Extension agent, UF/IFAS Extension Gilchrist County; and Renée Gore, former 4-H Extension agent, UF/IFAS Extension Baker County; UF/IFAS Extension, Gainesville, FL 32611.

Cooperative Extension Service, University of Florida, Institute of Food and Agricultural Sciences, Nick T. Place, dean for UF/IFAS Extension, in cooperation with the United States Department of Agriculture, publishes this information to further the purpose of the May 8 and June 30, 1914 Acts of Congress, and is authorized to provide research, educational information, and other services only to individuals and institutions that function without discrimination with respect to race, creed, color, religion, age, disability, sex, sexual orientation, marital status, national origin, political opinions or affiliations, genetic information and veteran status as protected under the Vietnam Era Veterans' Readjustment Assistance Act. Single copies of extension publications (excluding 4-H and youth publications) are available free to Florida residents from county extension offices. Information about alternate formats is available from IFAS Information and Communication Services, University of Florida, PO Box 110810, Gainesville, FL 32611-0810. First published September 2010. Reviewed April 2020.



Rabbit Project Agreement

(To be completed at the beginning of project.)

I, the member, am responsible for caring for the animal, which will include feeding, providing medical attention, fresh clean water, a cage/hutch, grooming, and cleaning after. If showing or breeding, I will first get permission from my parent/guardian, and I will follow all rules and requirements.

Member's Signature: _____

Date: _____

I/we, the parent(s)/guardian(s), are responsible for providing financial help if needed, along with assistance and encouragement while the student is raising the animal. I/We accept these responsibilities.

Parent/Guardian's Signature: _____

Date: _____

The 4-H Leader is responsible for visiting the member and the rabbit(s) to give assistance and advice when needed. I accept these responsibilities.

Leader's Signature: _____

Date: _____

General Record Book Guidelines

It is suggested that you make a copy of this book to use as a "work copy." The records can then be transferred into this book for the "final copy."

Helpful Notes:

1. Your record book should start on the purchase date of your rabbit(s).
2. Record books are to be completed for all of your market rabbits.
3. Always double-check your work, especially your math calculations.
4. Have someone check your project story for spelling and grammar before writing it in your final copy.
5. You may duplicate pages as needed.
6. You should write your final draft in pen.
7. The record book should be completed by the 4-H youth.
8. If you need assistance, contact your Leader and/or parent/guardian.
9. See the back page for a "GLOSSARY of TERMS" used in this guide.



Project Inventory

List all equipment and assets you had at the beginning of the project. After recording existing inventory, you should also list those items you purchased this year that you will keep after the project is finished. Inventory examples include clippers, brushes, feeders, cages, etc. Do not list items such as powdered shampoo, baby oil, etc. For definitions, see page 19.

Item Description	Date Acquired	Purchase Cost	Value at Beginning of Project	Depreciation	Value at End of Project
Total Depreciation (Depreciation is an expense)					
Value of Project Assets					

Project Rabbit Inventory

List all of the rabbits you own at the beginning of the project and add any rabbits you purchase or add to your project during the project year. Rabbits sold during the year should be recorded under OTHER INCOME. Rabbits sold should have a \$0.00 Value at End of Project for this page. Include copies of your rabbit's pedigrees and registrations after this page.

Rabbit Description	Breed	Sex	Date Acquired	Beginning Value	Vale at End of Project	Status (sold, kept, died, etc.)
Value at Beginning						
Value at End/Value of Rabbit Assets						

Non-Feed Expenses

List everything that you bought throughout the project year, except equipment that you will keep at the end of the project year. Items that will be kept should be listed in Project Inventory. Non-feed expenses include entry fees, veterinary expenses, medications, bedding, marketing costs, and other consumable items such as powdered shampoo, polish, film, developing, etc.

LIST ITEMS YOU WILL KEEP PAST THIS PROJECT ON THE INVENTORY SHEET (clippers, cages, etc.)

Date	Description	Paid to	Total Cost
Total Non-Feed Expenses			

Feeding Program

Each market rabbit option will deal with rabbits in various situations, depending on their developmental stage or reproductive condition. Use this section to help you formulate a feeding program for your rabbitry that includes all of the possible feeding scenarios. List the scenario, amount of feed, and method of feeding for each.

Situation Description	Method of Feeding	Amount of Feed

				Nutritional Value of Feed		
Name of feed	Type of feed	Cost of feed	Amount fed per day	Protein %	Fat %	Fiber %



Feed Expenses

List each feed purchase you made this year.

Date	Description	Paid to	Pounds	Total Cost
Page Total (Pounds Fed)				
Page Total (Feed Costs)				



Feed Expenses

List each feed purchase you made this year.

Date	Description	Paid to	Pounds	Total Cost
Page Total (Pounds Fed)				
Page Total (Feed Costs)				

Feed Expenses Totals		
Total Pounds of Feed (previous page)		
Total Pounds of Feed (this page)		
Total Pounds of Feed		
Total Feed Cost (previous page)		
Total Feed Cost (this page)		
Total Feed Cost		



Permits and Licenses:

This section requires you to list any permits or licenses that you need to have for your market project. You will include the cost of the permit/license, expiration date, inspector name (if it applies), and cost of renewal. If your particular project does not require any permits or licenses, leave this page blank.

Permit/ License	Inspector	Expiration Date	Renewal Cost
Total Regulatory Expenses			



Additional Expenses

There are always additional costs associated with a business operation. Use this section to write down any additional costs that you may have, such as waste management, repairs, maintenance, utility costs, etc. Permit and licensing fees will be listed in the *Permits and Licenses* page instead.

Description of Cost	Frequency	Cost
Total Additional Expenses		

Sponsor Income

You should record here the amount of money you have received to help you fund your project, prior to the end of your project. This could be money from parents/guardians, family, or friends to aid in your project. If no money is collected, enter zero.

Date	Sponsor's Name	Total
Total Sponsor Income (if none, enter zero)		

Earned Income

Other project income should be recorded here, such as earnings used to fund the project. These could be earnings from chores or other personal income that you have earned.

Date	Description	Total
Total Earned Income (if none, enter zero)		



Production Income

In this section, you will write down each of the rabbit products that you sold. This includes by-products and primary products.

Date	Product	Product Sold To	Total
Total Production Income			



Health Records

In this section, include records of any health-related activity (de-worming, vaccines, or use of a veterinarian's services for any other reasons). Be sure to include what medicine was used, how much was used, and what it was used for. Fill in the costs of service as well as any medication purchased under your NON-FEED EXPENSES. Include any copies of health records after this page.

Veterinarian Information	
Name	
Phone number	
Address	
Office hours	
Emergency contact	

Date	Description of Activity	Product Used	Dosage	Withdrawal Time



Grooming Records

In this section, you will write down when each rabbit was groomed; include a description of the specific activity that was done, on which day it was completed, how often it should be done, and any product that was used.

[illegible]

Doe Breeding Records

When breeding your rabbits, it is ESENTIAL to keep accurate breeding records. Use this section to help you keep track of the does and bucks that you have mated, as well as their total breeding and production history. Make sure you keep records on each of your breeding does and bucks. These records will guarantee your rabbit's quality, help you choose future breeding stock, and let you know when to cull rabbits.

[illegible]

Buck Breeding Records

When breeding your rabbits, it is ESENTIAL to keep accurate breeding records. Use this section to help you keep track of the does and bucks that you have mated, as well as their total breeding and production history. Make sure you keep records on each of your breeding does and bucks. These records will guarantee your rabbit's quality, help you choose future breeding stock, and let you know when to cull rabbits.

[illegible]

Project Summary

The records in this book cover my 4-H project, which consists of _____ rabbits.
(number)

Income		
Sponsor Income (page 12)	\$	1
Earned Income (page 12)	\$	2
Production Income (page 13)	\$	3
Total Preliminary Income (1 + 2+3)	\$	4
Expenses		
Total Depreciation of Inventory (page 4)	\$	4
Total Non-Feed Expenses (page 6)	\$	5
Total Feed Expenses (page 9)	\$	6
Total Regulatory Expenses (page 10)	\$	7
Total Additional Expenses (page 11)	\$	8
Total Expenses (4 + 5 + 6+7+8)	\$	9
Preliminary Profit/Loss (4-10)	\$	10
Change in Rabbit Inventory--page 5		
Value at End (page 5)	\$	10
Value at Beginning (page 5)	\$	11
Net Change in Rabbit Inventory (10-11)	\$	12
Summary		
Preliminary Profit/Loss (#8)	\$	13
Value of Rabbit Assets (#11)	\$	14
Value of Project Assets (page 4)	\$	15
Final Profit/Loss (13+14 + 15)	\$	16



Terms and Explanations

If you work on your project for more than one year, then you will keep a record book for each year, even if you are keeping the same rabbits.

Notes for Project Inventory and Project Rabbit Inventory

1. Project Year – Is based on the 4-H Project year (Sept. 1–August 31). It is the current year during which you are working on your project.
2. Date Acquired – List the date you obtained each item, as accurately as possible.
3. Purchase Cost or Value – How much did the item cost when obtained?
4. Value at Beginning of Project – Same as purchase cost for items purchased during the current project year. On items purchased in previous years, this should be the value from last year's ending inventory or a depreciated value of 10% of the initial purchase cost per project year.
5. Depreciation of 10% – This will be a 10% depreciation, or loss of value of your assets, and it is an expense.
6. Value at the end of the project – This is the value of the item at the beginning of the project minus the total depreciation.
7. Beginning Value – Value of existing rabbits at beginning of project OR purchase cost of new animals OR value of animal(s) born.
8. Value at End of Project – Your rabbit's value should increase throughout the course of the project; this is an estimated value. Think of the cost of feed and special attributes of your rabbit (litter boxed trained, good temperament, etc.) that might increase a rabbit's value.

Sample for a 2011 project

Item Description	Date Acquired	Purchase Cost	Value at Beginning of Project	Depreciation	Value at End of Project
Rope	09/12/2008	\$5.00	\$3.50	\$0.50	\$3.00
Comb	10/12/2008	\$5.00	\$3.50	\$0.50	\$3.00
Brush	11/02/2010	\$5.00	\$4.50	\$0.50	\$4.00
Bucket	09/01/2011	\$5.00	\$5.00	\$0.50	\$4.50
Total Depreciation (Depreciation is an Expense)				\$2.00	
Value at End/ Total Assets					\$14.00

